

**INSTRUCTIONS for Fiscal Year 2009 Nonpoint Source Program
Application Cover Sheet and Standard Statements**

Cover Sheet is the first page—Page 1—of the entire application package. Other portions of the application are developed by the applicant and attached to Page 1.

Tracking Code Number: Supplied by the DEQ

Project Name Preferred: Names include the name of the watershed and type of project, i.e., *Big River Riparian Protection Project* or *Big Lake Planning Project*.

Project Location is the primary county the project is in. This is to help us distinguish similarly named projects. Use only one county name.

Water Body Name is the name of the water body or water bodies the project will impact. The *HUC Code* is the 8 digit hydrologic code for the watershed in which the project is located. See <http://cfpub.epa.gov/surf/locate/index.cfm> or [Appendices A1 or A2](#) of the Integrated Report.

Phase 2 Storm Water Area using the drop-down box, select the appropriate description of Phase 2 area. See www.michigan.gov/deqstormwater.

Contact Person is the person in the organization that can be contacted for additional information. On the lines provided, include the contact's name, title, and e-mail address.

Grant Type. This Request for Proposal (RFP) includes four (4) grant descriptions beginning on Page 5. Check the appropriate grant category on the cover sheet. You may submit more than one application for different projects. Each project application should only be submitted once.

Watershed Management Plan Name. If your application is to implement a DEQ-approved watershed management plan, write in the name of the plan here.

Grant Amount Requested is the amount of funding you are seeking.

Local Match is the amount of local funding committed to the project.

Project Total should equal the Grant Amount Requested + the Local Match.

Senate District Number. Include the district numbers of **all** state Senators in the project area. For help, use the Internet site: <http://www.senate.michigan.gov>. Then click on "Find Your Senator," searching by county or district.

Representative District Number. Include the district numbers of **all** state Representatives in your project area. For help, use the Internet site: <http://www.house.michigan.gov>. Then click on "Find a Representative," searching by city or zip code.

Person with Grant Acceptance Authority and Their Title. This is the person who will be accepting responsibility for the terms and conditions of the contract. This may be the contact person, or it may be somebody else in the organization (or perhaps a board member).

Signature. **The application must be signed and dated** by the "Person with *Grant Acceptance Authority*."

Standard Statements: This is the second page of the *Cover Sheet*. The appropriate Standard Statements must be initialed by the "Person with *Grant Acceptance Authority*."